



## MEMBERSHIP APPLICATION

### PLEASE COMPLETE THE FOLLOWING

Company \_\_\_\_\_

Official Representative \_\_\_\_\_ Title \_\_\_\_\_

Mailing Address \_\_\_\_\_ City, State, Zip, Country \_\_\_\_\_

Shipping Address \_\_\_\_\_ City, State, Zip, Country \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_ Internet \_\_\_\_\_

Additional Company Contact Name: \_\_\_\_\_ Email: \_\_\_\_\_

Additional Company Contact \_\_\_\_\_

### MEMBERSHIP DUES SCHEDULE

#### PLEASE CHECK BELOW ALL THAT APPLY:

- Owner/Developer (Companies or persons that develop real estate for commercial use primarily as project owners and not contractors)

#### MEMBER FEE STRUCTURE (Dues are based on annual gross revenues attributable to factory-built structures.)

| Level | From | To               | Dues     |
|-------|------|------------------|----------|
| 1     | \$ 0 | \$ 100 million + | \$ 1,150 |

### PLEASE SIGN BELOW

Membership Dues (from Schedule above) \$ \_\_\_\_\_

*Important:* MBI has determined that 12% of dues & seals are considered by the IRS to be lobbying related, and therefore not deductible by the purchaser as an ordinary business expense.

- I agree to abide by the Bylaws governing the Modular Building Institute (MBI) and the policies established by the Board of Directors. I have read and adhere to the MBI Code of Conduct.

Signature of Official Representative \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

### PAYMENT INFORMATION

- My check # \_\_\_\_\_ is enclosed.
- Please charge to my credit card:
  - MasterCard
  - VISA
  - American Express

Modular Building Institute  
285 Hydraulic Ridge Road, Suite 6  
Charlottesville, VA 22901 USA  
info@modular.org  
Fax: 434-296-3361

Card #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ Security Code: \_\_\_\_\_

Cardholder Name (print): \_\_\_\_\_ Signature: \_\_\_\_\_

# Membership Application Interview

COMPANY NAME:

**REGIONS OF BUSINESS** Please indicate areas of business.

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## United States

- |                                      |  |   |   |  |
|--------------------------------------|--|---|---|--|
| <input type="checkbox"/> Alabama     | <input type="checkbox"/> Idaho         | <input type="checkbox"/> Minnesota      | <input type="checkbox"/> North Dakota   | <input type="checkbox"/> Vermont         |
| <input type="checkbox"/> Alaska      | <input type="checkbox"/> Illinois      | <input type="checkbox"/> Mississippi    | <input type="checkbox"/> Ohio           | <input type="checkbox"/> Virginia        |
| <input type="checkbox"/> Arizona     | <input type="checkbox"/> Indiana       | <input type="checkbox"/> Missouri       | <input type="checkbox"/> Oklahoma       | <input type="checkbox"/> Washington      |
| <input type="checkbox"/> Arkansas    | <input type="checkbox"/> Iowa          | <input type="checkbox"/> Montana        | <input type="checkbox"/> Oregon         | <input type="checkbox"/> Washington D.C. |
| <input type="checkbox"/> California  | <input type="checkbox"/> Kansas        | <input type="checkbox"/> Nebraska       | <input type="checkbox"/> Pennsylvania   | <input type="checkbox"/> West Virginia   |
| <input type="checkbox"/> Colorado    | <input type="checkbox"/> Kentucky      | <input type="checkbox"/> Nevada         | <input type="checkbox"/> Rhode Island   | <input type="checkbox"/> Wisconsin       |
| <input type="checkbox"/> Connecticut | <input type="checkbox"/> Louisiana     | <input type="checkbox"/> New Hampshire  | <input type="checkbox"/> South Carolina | <input type="checkbox"/> Wyoming         |
| <input type="checkbox"/> Delaware    | <input type="checkbox"/> Maine         | <input type="checkbox"/> New Jersey     | <input type="checkbox"/> South Dakota   |  |
| <input type="checkbox"/> Florida     | <input type="checkbox"/> Maryland      | <input type="checkbox"/> New Mexico     | <input type="checkbox"/> Tennessee      |  |
| <input type="checkbox"/> Georgia     | <input type="checkbox"/> Massachusetts | <input type="checkbox"/> New York       | <input type="checkbox"/> Texas          |  |
| <input type="checkbox"/> Hawaii      | <input type="checkbox"/> Michigan      | <input type="checkbox"/> North Carolina | <input type="checkbox"/> Utah           |  |

## Canada

- |   |  |   |  |
|---|--|---|--|
| <input type="checkbox"/> Alberta          | <input type="checkbox"/> Newfoundland          | <input type="checkbox"/> Nunavut              | <input type="checkbox"/> Quebec          |
| <input type="checkbox"/> British Columbia | <input type="checkbox"/> Northwest Territories | <input type="checkbox"/> Ontario              | <input type="checkbox"/> Saskatchewan    |
| <input type="checkbox"/> Manitoba         | <input type="checkbox"/> Nova Scotia           | <input type="checkbox"/> Prince Edward Island | <input type="checkbox"/> Yukon Territory |
| <input type="checkbox"/> New Brunswick    |  |   |  |

## Mexico and Outside North America

- |  |  |  |                                     |
|--|--|--|-------------------------------------|
| <input type="checkbox"/> Mexico          | <input type="checkbox"/> Southern Africa | <input type="checkbox"/> Oceania       | <input type="checkbox"/> Europe     |
| <input type="checkbox"/> Northern Africa | <input type="checkbox"/> Southeast Asia  | <input type="checkbox"/> South America | <input type="checkbox"/> South Asia |
| <input type="checkbox"/> East Asia       | <input type="checkbox"/> Central America | <input type="checkbox"/> Central Asia  | <input type="checkbox"/> Antarctica |
| <input type="checkbox"/> Caribbean       | <input type="checkbox"/> Middle East     | <input type="checkbox"/> Arctic        |                                     |

## PERCENT OF REVENUE

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What percent of revenue does the company receive from the following? The total must equal 100%.

Traditional Construction:

%

Modular Construction:

%

## COMPANY DESCRIPTION & LOGO

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The company should provide by email a 50-100 word company description and color logo as a JPG file to appear in the member links section of the MBI website. This information can be entered in the database in the company-level record on the application page.

Will the company be providing a description and logo?

## REFERRING COMPANY

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Name of company that is referring and/or sponsoring the new member:



## CODE OF CONDUCT

The Modular Building Institute has adopted these articles to promote and maintain high standards of professional service and ethical business conduct among its members and the industry.

- A member shall not give or accept gifts from suppliers, customers or other business associates that create the appearance that the gift giver is entitled to preferential treatment, an award of business or better pricing.
- A member shall not give or accept gifts of cash, gifts prohibited by law, or gifts given as bribes, kickbacks or to secure an improper business advantage.
- A member shall not give or receive gifts in the form of services or other non-cash benefits, such as the promise of employment.
- A member shall not knowingly misrepresent information concerning his or her financial and professional business background.
- A member shall not knowingly make misrepresentations about his or her company, competitors or the association.
- A member shall not knowingly make misrepresentations about his or her products or services.

As a member of the Modular Building Institute, we pledge:

- To improve individual competence and advance the knowledge and proficiency of the commercial factory-built structures industry through continuing education and learning opportunities.
- To promote greater awareness of modular construction methods and practices.
- To treat suppliers, manufacturers and vendors in a professional manner and as part of the project team.
- To promote safety and quality in our projects and within our company.
- To participate to the best of our ability in the promotion of the industry.
- To adhere to honesty and integrity and to generally accepted principles of professional conduct.
- And to adhere to the articles of the Code of Business Conduct as adopted by the governing Board of the Modular Building Institute.

## MBI INDUSTRY SEALS PROGRAM

The commercial modular industry's first and only labeling program dedicated to promoting high standards of honesty, integrity, professional service, and conduct.

### WHAT IS THE SEALS PROGRAM?

Members of the association, working together for the betterment of their product, business, and industry, have bundled their knowledge and expertise. Through the MBI, their efforts have produced a symbol befitting their commitment, the MBI Seal.

### HOW DOES IT WORK?

As a symbol of commitment from MBI members, the MBI seal proudly displays the Modular Building Institute logo, as well as MBI's toll-free telephone number and web site address. Direct access to the Modular Building Institute—a clearinghouse for customer praise, questions, and even complaints—provides your customers with an added assurance that they are getting a product from a member of the MBI. All new units that are manufactured or purchased by members should have an MBI seal affixed to it at the factory.

### PRICE:

Members: \$20 Per Seal

Non-Members: \$50 Per Seal